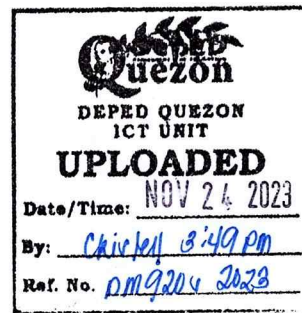




Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE



21 November 2023

DIVISION MEMORANDUM

DM No. 920, s. 2023

IMPLEMENTATION OF THE PROJECT – “DEPED’S 236,000 TREES – A CHRISTMAS GIFT FOR THE CHILDREN”

To: Assistant Schools Division Superintendents
Division Chiefs
Education Program Supervisors
Education Program Specialists
Public Schools District Supervisors
School Heads of Elementary and Secondary Public Schools
All Others Concerned

1. This Office, through the Curriculum Implementation Division (CID), is delighted to declare the commencement of the project titled "**DEPED’S 236,000 TREES – A CHRISTMAS GIFT FOR THE CHILDREN**" in DepEd Quezon. The inaugural event is scheduled on **December 6, 2023**, from 8:00 a.m. to 12:00 noon.
2. This momentous occasion will kick off with the **Opening Program** to be conducted through an online platform. Distinguished attendees will include Division Officials, Public Schools District Supervisors, and School Heads from public schools. The venue for this noteworthy event is **Alibijaban Island, San Andres, Quezon**.
3. The project aims to provide a gift from the Department, ensuring a clean and green environment for Filipino children and future generations.
4. Each school is required to plant a minimum of five (5) trees, contributing to the national goal of planting over 236,000 trees.
5. Tree guards bearing the project name (printed on plywood) will be used to protect fruit-bearing trees (refer to Enclosure 1).
6. Public Schools District Supervisors, in coordination with SGOD-SMME, will monitor the tree-planting activity, including the growing of the trees planted by the participating schools.

DEPEDQUEZON-TM-SDS-04-009-003



Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon
Trunkline #: (042) 784-0366, (042) 784-0164,
(042) 784-0391, (042) 784-0321



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7. On the day of the activity, all DepEd Quezon public schools will conduct classes in asynchronous mode.
8. Public schools are instructed to coordinate with the local DENR office for the acquisition of seedlings and for the issuance of certifications containing the total number of trees planted by each school.
9. Each participating school will designate a team (including the school head, teachers, learners, and non-teaching staff) responsible for planning, implementing, monitoring, and reporting on the tree-planting efforts.
10. Participating schools are encouraged to involve the head of the local DENR office, PTA President, Punong Barangay or their representatives, and registered boy/girl scouts in the Tree-Planting Activity.
11. Simultaneous social media broadcasts through Facebook Live are encouraged, using the official school accounts. The official hashtag for posts should be #depedxmastrees.
12. After the tree-planting activity, all public schools shall prepare a one-page report using Annex A of DepEd Memorandum No. 069, s. 2023.
13. See DepEd Memorandum No. 069, s. 2023 for other details of the project and/or contact the **Division Focal Person** of this project at **juanito.merle@deped.gov.ph**.
14. Reports must be uploaded at **<https://tinyurl.com/Report-DepEd-Trees>** on or before December 12, 2023.
15. No collection shall be done to realize this activity.
16. Immediate dissemination of this Memorandum is desired.


ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent 

cid-ims-jam/rqn/11/21/2023
DEPEDQUEZON-TM-SDS-04-009-003



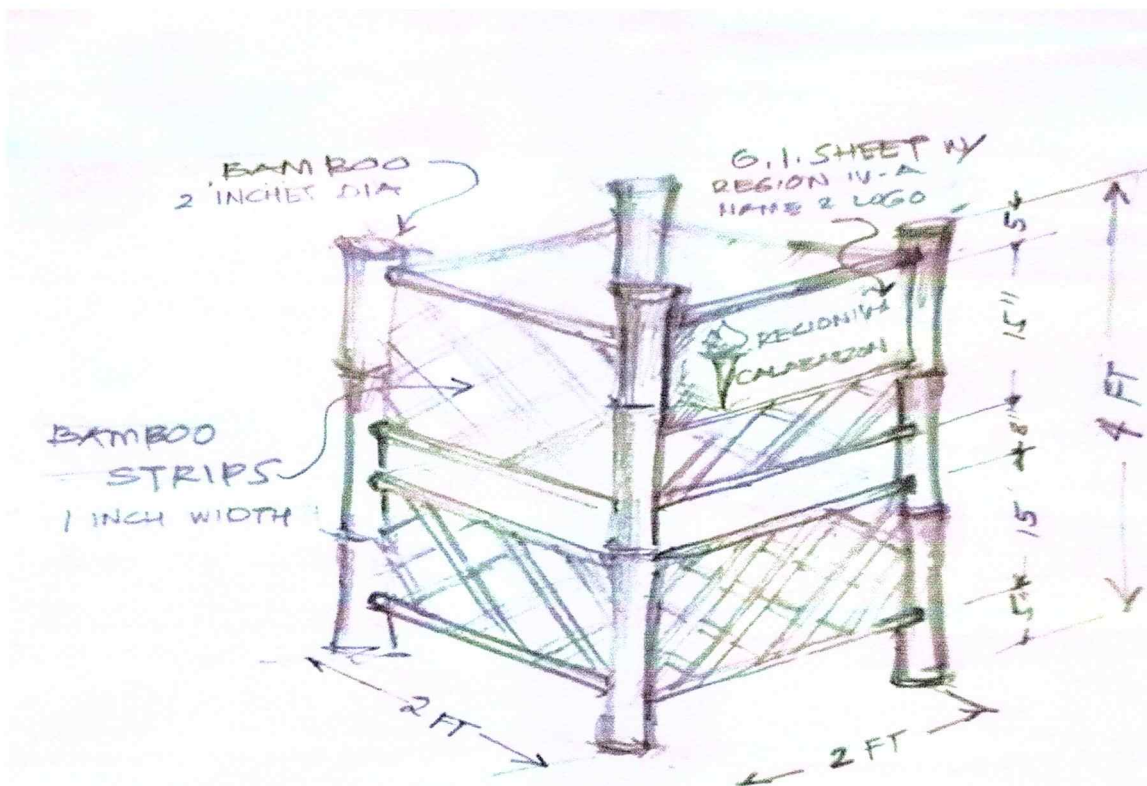
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Enclosure to DM No. 920, s. 2023

**REGIONAL OFFICE RECOMMENDED TREE GUARD FOR DEPED'S 236,000 TREES-A
CHRISTMAS GIFT FOR THE CHILDREN**



PROPOSED TREE GUARD

DEPEDQUEZON-TM-SDS-04-009-003



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